

Photography and Film Consent Form for Schools taking part in Hub Events



Cumbria Music Hub will photograph, video or record the hub events for publicity and archiving purposes. To ensure best practise in safeguarding and in order to comply with GDPR regulations, we ask schools to either share the following information with parents/carers, or to agree to these on behalf of the school (depending on permissions already held). We appreciate that not everyone will want to be photographed or filmed and we will ensure that this does not exclude anyone from participating in our events or activities.

Event/Activity	KS1 Big Sing 2023
Date	Spring Term 2023
Purpose for taking photographs/film	<ul style="list-style-type: none"> - For keeping record of the project - For the purpose of monitoring and evaluation - For promoting future projects
Photographs/films will be published in the following ways	<p>The photographs/films we take may be used in any of the following ways:</p> <ul style="list-style-type: none"> - For publishing on the Cumbria Music Service and Cumbria Music Hub websites (https://cumbriamusic hub.com) - For production of still images to be used in print and online publicity - For inclusion in promotional films for Cumbria Music Service and Music Hub projects - For publicising on Cumbria Music Service and Music Education Hub social media accounts (Twitter, Instagram, Flickr and Facebook) - For public display at locations where Cumbria Music Hub or Cumbria Music Service carry out their business
Photographs or film will be stored for	<p>Three years.</p> <p>Material can be used in the public domain for a maximum of three years, after which we will either ask you to renew your consent or we will destroy the images. No child will be identified by name unless we have specifically requested your permission for this.</p> <p>We will store photographs and videos of children in a secure Cumbria County Council location, in accordance with our Safeguarding Children and Young People policy and GDPR policies. We will keep hard copies of images locked securely and electronic images in a protected folder with restricted access.</p> <p>Cumbria Music Hub has full copyright of the images taken.</p>

Individual schools are responsible for ensuring that Cumbria Music Hub staff on site are aware of any children for whom schools do not hold media consent for. Please alert the point of contact on the day to any children without consent in advance of the event. Where possible teachers should identify those children by sight on arrival. Please sign to agree to this on behalf of your school:

Name:

School:

Date:

Under data protection regulations you have the right to withdraw this permission to use video/audio at any time. Please be aware however that it is not practically possible to remove a segment of audio/video form a compilation once it has been produced and distributed. For this reason, please consider carefully whether you are happy to give this permission before you give consent.

To find out more about our safeguarding policy and procedures please contact Cumbria Music Service Cumbria.musicservice@cumbria.gov.uk