

## Remissions Policy

### Cumbria Music Hub

Cumbria Music Hub is a collective of partner organisations working together to realise the aspirations of the National Plan for Music Education across the county of Cumbria. As the Hub Lead Organisation (HLO) Cumbria Music Service encourages our partner organisations to have a remission policy for the music tuition and activities. Each delivery partners will have developed their own policy which will be independent of CMS and parents/carers should request details from each individual organisation.

### Cumbria Music Service – Hub Lead Organisation

Cumbria Music Service does not want cost to be a barrier to a child who wants to learn music or take part in musical activities. Our remission policy offers subsidies for those who are eligible, and we can arrange payment plans upon request.

Schools have a statutory responsibility to ensure no child is disadvantaged and will have their own remission policy for music lessons in school.

Remissions can be applied to the following Cumbria Music Hub services:

- **Music Centres and County Ensembles:** 50% reduction, for Children in Care (LAC) 100%
- **Instrument Lease Scheme (ILS):** one off annual payment of £12

### CRITERIA

For children applying to hire an instrument or to join a music centre, managed by CMH, remissions can be applied to the fees if you meet one of the following criteria:

- Evidence of child in receipt of Free School Meals
- Income Support
- Income based Jobseeker's Allowance
- Income related Employment and Support Allowance
- Guarantee element of State Pension Credit
- If you are supported under Part VI of the Immigration and Asylum Act 1999

- Child Tax Credit (provided you are not eligible for Working Tax Credit and have an annual gross income, as assessed by HM Revenues & Customs, that does not exceed £16,190)
- Working Tax Credit (provided you have an annual net earned income of no more than £7,400 (£616.67 per month), as assessed by earnings from up to three of your most recent assessment periods)
- Children in Care (LAC) will receive remissions for all CMH activities at 100%.

**Please Note:** You do not qualify for fee remission if you are in receipt of any working tax credit.

### How to apply for remissions

- Please check the remissions box on the relevant online form. If you are not able to complete our online form we can send you a paper application form. Please phone 01900 706086 to request this.
- CMH will ask you to provide documentary evidence to support how you meet the remission criteria.
- A list of acceptable evidence documents can be provided to you upon request (see separate document)
- On receipt of appropriate evidence CMH will confirm remissions

### How often do I need to apply?

- All remission applications are valid for the current academic year.
- A new application will be required every new academic year (September to August)
- Please let us know if you cease to be eligible for remissions

### In-school Instrumental Tuition

For children receiving instrumental tuition in school, it is the responsibility of individual schools to ensure a remission policy is in place to provide access to in-school instrumental tuition.

The school buys back a service from the Music Service and sets a cost to parents in consultation with their governors and as such, subsumes the responsibility of remissions.